



## BMC2 Publication Proposal Guidelines and Submission Form

### General Principles

1. Individuals from participating centers may propose research and may request leadership roles on projects they propose, with the opportunity to serve in a leadership role if they have time, interest and willingness.
2. No one can use Consortium data for research or analytic purposes independent of the work of the Consortium (meaning that participants can't take data from the Consortium for private research or analysis without going through the Publication Committee process to get buy in from the other participants)
3. Each individual participating center can use its OWN data as it sees fit, but not to actively compete in the market place (e.g., not to compare its complication rates to those of others, derived from comparative performance reports, in public settings)

### Authorship Guidelines

1. **Abstract Submission**
  - a. Data requested for abstracts will be approved based on appropriateness of request, scientific merit, timeliness of topic, availability of statistician
  - b. Consortium data requests will be reviewed/approved by the BMC2 Coordinating Center<sup>1</sup>
2. **Authorship Guidelines**
  - a. Eligibility for inclusion as a co-author includes active commitment to and involvement in the project as evidenced by at least one of the following:
    - i. actively participating in discussions of the author group and substantively contributing to the development of a study project, and/or resultant analysis and interpretation of the findings
    - ii. idea inception
    - iii. providing scientific guidance in carrying out the project
    - iv. manuscript development and review
  - b. In order to meet journal requirements for restricting number of authors, we will restrict authors on each manuscript to an arbitrary limit of 10 authors. The publication committee can determine if this limit needs to be changed for specific publications.

---

<sup>1</sup> BMC2 Vascular Surgery will have a Publication Committee comprised of physician volunteers from the consortium to review and approve proposals for statistical analysis. The BMC2 Coordinating Center will oversee this process, distributing the proposals, compiling the reviews, and communicating results to the investigators via email. The Committee will target a turnaround time of 30 days. The Coordinating Center will provide quarterly updates to the Publication Committee on the progress of approved manuscripts.

- c. Manuscripts should be submitted for publication within 6 months of receipt of data. Rejected manuscripts should be revised and resubmitted within 1 month of rejection.

The primary author would be expected to respond to reviewer's comments and submit an updated manuscript within 1 month of peer review.

If the author is unable to meet these deadlines, he/she should approach the consortium Director and BMC2 Publication Committee for necessary help and guidance. Alternatively, if the author does not take this initiative, the Consortium Director, with involvement of the BMC2 Publication Committee, may do so and arrange an appropriate assignment of a primary author role in order to maintain project momentum. Whenever possible, such dialogue should include active involvement of the initial primary author.

Costs for statistical support may be the responsibility of the primary author if manuscripts are not completed in a timely manner. [Statistical consulting is estimated to cost ~\$5000-15,000 per manuscript.]

- ci. The primary authors would not be expected to lead more than 2 active projects simultaneously from either registry (PCI, Vascular Surgery) unless pre-approved by the publication committee. Submission of a completed paper for publication would be considered end of a project for this purpose.

## Submission Form

1. Name of First Author:

Email Address:

2. Senior Author:

*(If the first author is a resident or a fellow)*

Email Address:

3. Other Author:

*(You can choose one other author who will play a major role in the project. This person may be from your institution or from the writing committee or the coordinating center).* Since this is a state wide registry, the committee encourage collaboration with authors from multiple institutions and their inclusion in the Study Analysis Plan.

Email Address:

4. Name of project:

5. Background of project, including a short literature review of the topic:

6. Objectives/hypotheses:

7. Describe data requested:

## 8. Analysis Plan:

### 8a. Table(s):

(Please create a table of variables that you would like. This will be used by the statistician to plan your analysis. Statistician cannot populate and format these tables for you).

### 8b. Figures:

8b. Figures (continued):

## 9. Significance:

### **Direct submissions to:**

Annemarie Forrest

BMC2 Program Manager

Phone: (734) 998-6400

Email: [avassalo@med.umich.edu](mailto:avassalo@med.umich.edu)

BMC2 Coordinating Center University of Michigan Health System

Arbor Lakes, Building 3, Floor 3

4251 Plymouth Rd.

Ann Arbor, MI 48105